

CH-Polymers Oy is closely monitoring the outbreak of the Corona virus and we are continually assessing the risk to staff and members engaging in CH-Polymers activities. This document is to inform you of our current policy on meetings and travel.

Following the latest development globally some precautionary measures have been put in place.

- **Meeting organization and teleworking:** Face-to-face meetings are strongly recommended to be switched to web/skype meetings, where possible and desirable. Teleworking is recommended to all employees whose work can be performed remotely.
- **Travel:** CHP staff are not authorized to conduct business travel abroad. Only travel in Finland but only if really needed. Please advise your CHP contact if you have had any recent travel to affected areas or have any concerns.
- **Preventive measures for visitors:** Disinfection/sanitation is foreseen at the entrance/reception desk, in all meeting rooms and bathrooms. The same measures for our employees apply to all visitors to our premises. Abstain from visiting the CHP premises, if having travelled abroad within the last 14 days.
- **We advise all CHP visitors and Staff to follow ECDC and THL recommendations:**
 - Disinfect as soon you come in the building and regularly wash hands with soap and/or disinfection solutions.
 - Avoid touching your eyes, nose or mouth with unwashed hands.
 - Use a tissue when you cough or sneeze– throw the tissue away and wash your hands.

Most of CH-Polymers' deliveries to and from the plant take place within the Nordic region. Local authorities (THL) have at the time being not recommended taking additional measures (e.g. temperature screening). Truck drivers will receive more information when arriving at the production plant.

All personnel of CH-Polymers have been advised to stay home in case of symptoms of COVID-19 appear.

We are seeking advice from authorities including the European Centre for Disease Prevention and Control (ECDC) and will update the policy as, and if, the situation changes.